

GREAT DENHAM PARISH COUNCIL

Minutes of The Great Denham Parish Council Meeting held on 7th April 2025 at 7.30pm at Great Denham Community Hall.

MINUTES

Present: Cllrs Jon Hannah (Chair), Joanna Szaub-Newton, Anna O'Meara, Janice Moran, Chris Staite, Oliver Payne, Joe Quinn, Jim Weir (also Borough councillor), Robbin Brough (Parish Council Clerk).

1 **Apologies for Absence:** Cllr O'Meara

Resolved to accept apologies.

2 **Declarations of interest in items on the agenda:** Cllr Weir declared a local interest in Item 15 as he is a resident of Carnoustie Drive.

3 **Public Open Session**

One resident was present to observe the meeting.

4 **Correspondence received since the last meeting (requiring council attention)**

No correspondence requiring council attention which isn't covered in the agenda.

5 **To confirm the minutes of the parish council meeting held on 3rd March 2025.**

Resolved to approve the minutes as an accurate record.

6 **Co-option**

To consider coopting to fill the remaining vacancy – the total number of positions on the council is nine.

The candidate requested the cooption be postponed until the May meeting.

7 **Clerk's report on actions not covered by agenda items**

- To open a Biffa account – **Complete.**
- To update risk assessment with cyber risks and internet banking procedures. — **Complete.**
- To chase developers for a response on the proposed 20mph speed limit and the introduction of double yellow lines on remaining junctions. — DWH has responded with no objections, still chasing and awaiting a response from two other developers.

8 **Finance**

- *To approve payments and note income and balances.*
Resolved to approve payments as shown in the appendix.
- *To note the Spend versus Budget variance report.*
Report received and noted. See appendix.

9 **Planning Applications:**

To consider any planning applications received since the last meeting – includes any received after the agenda is issued up to the date of the meeting.

APPLICATION NO: 25/00594/FUL Full Planning Application

PROPOSAL: Installation of conservatory to the rear of the property

LOCATION: 30 Archer Street Great Denham Bedford Bedfordshire MK40 4SG

The parish council resolved to not comment on the above noted planning application.

APPLICATION NO: 25/00652/FUL Full Planning Application

PROPOSAL: Single storey side and two storey rear extensions

LOCATION: 2 Great Portway Great Denham Bedford Bedfordshire MK40 4GB

The parish council resolved to not comment on the above noted planning application.

*Mrs R Brough, Clerk, Great Denham Parish Council
E-mail: clerk@greatdenhamparishcouncil.gov.uk*

10 **Borough Councillors Report**

Update from Borough Councillor Jim Weir.

See parish council website for full report.

11 **2025 Great Denham Fete**

To receive an update from the working group.

The working group have been putting together the program for the event, obtaining quotes for First Aid attendance, the stage and sound system.

Action: Clerk to obtain quotes for insurance coverage for the event.

12 **Parish Council Community Noticeboard**

To review quotes received for the removal and disposal of the existing noticeboard and the purchase and install of a new noticeboard.

Resolved to accept the quote from Greenbarnes LTD for a new aluminium noticeboard to be placed by the new bus stop near the pedestrian crossing by the Park & Ride.

13 **Parish Council Newsletter**

To agree the content of the newsletter.

The council agreed the content of the newsletter.

Action: Clerk to contact David Wilson Homes for an update on the latest area under development.

14 **Community Hall Grant Request**

To consider the grant application received from the Community Hall for funding to assist with 2025 events.

Resolved to provide a grant of £3120 to be used for the hire of the rides and inflatables for the summer and winter events. This is providing the activities funded by the grant are free for residents.

15 **Golf Course Land**

To discuss starting the process to renew the golf courses land as an asset of community value.

Action: Cllr Weir will begin the process of renewing the golf course as an asset of community value. This must be completed by October 2025.

16 **St Mellion Drive and Carnoustie Drive**

To consider a resident's request to install no verge/footway parking signage along St Mellion Drive and Carnoustie Drive.

Action: Clerk to request a cost from BBC Highways to implement no verge/footpath parking along St Mellion Drive and Carnoustie Drive. The clerk will also request a cost for implementing no verge/footpath parking along the remaining roads in Great Denham which do not currently have this signed restriction.

17 **Parish Council Projects**

To receive an update from the working group and consider which projects the parish council would like to support.

The council went through the list of proposed projects and removed any they felt were not viable. The remaining projects were assigned to a lead person to gather more information such as cost and the benefits to the residents.

18 **Asset Register**

To review the current Asset Register and agree any amendments.

Resolved to agree the minor amendments and approve the current Asset Register.

19 **Highways Matters**

To update the council on any progress made relating to ongoing highways requests and projects.

- Highways have agreed to draw up the consultation documents for the 20mph speed limit, double yellow lines on the remaining junctions and the give way signage for the 4 highlighted junctions. They will contact developers as the parish council has tried to request their approval and has been unable to get a response from a couple of the developers.

Business for future agendas (No actions can be taken on items not on the agenda)

No further business was raised at this point.

Date of the next meeting: 6th May 2025, Great Denham Community Hall.

*Mrs R Brough, Clerk, Great Denham Parish Council
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