



GREAT DENHAM PARISH COUNCIL

Minutes of the meeting of Great Denham Parish Council held at 12 noon on Wednesday 3rd August 2022. The meeting was held in the Great Denham Community Hall, Great Denham.

Present:

Parish Councillors: Donna Parsons (DP) (Chair); Vince Arthur (VA); Helen Allen (HA); Eric Lomax (EL); Ryan Craze (RC)

Parish Clerk: Anna O'Meara

Borough Councillor: not in attendance

Members of the Public: no members of the public in attendance.

1. Public Session

No members of the public were in attendance or questions raised that required consideration.

2. Apologies

Apologies have been received from Councillors Peter Tarrant, Lou Evans (work commitments), Chris Slinn and Chris Staite (on holiday).

Resolved: Apologies were accepted.

3. Declarations of Interest

DP declared an interest as a Trustee of the Community Hall CIO.

4. Minutes of the last meeting

Resolved: the minutes of the meeting held on Monday 4th July 2022 were approved and signed by the Chair.

5. Planning and licensing

- a) Planning application 22/00989/OUT – demolition of existing dwelling and erection of 3 new dwellings, 16 Vicars Close, Biddenham MK40 4BG – following receipt of updated plans

It was noted that this application is in an adjacent parish and that the application was discussed and response agreed at the July meeting. A further consultation notice has been received and an extension for comments agreed to 8th August. DP advised that the site plan has been updated to show the site boundary, which now includes the access road to be built on the eastern edge of the site; it was noted that a planning application for 2 houses has already been submitted on the adjacent land (21/00256/OUT refers).

Council reiterated their comments of the July meeting, and added the following: that the Public Right of Way is not compromised in any way by the build or access road, and that signage is provided to make it clear to both footpath and access road users to be cautious re footpath users and vehicles. It was also noted that the Construction Management Plan should specify the ongoing safety of all pedestrians and footpath users during the construction.

Resolved: Clerk to submit response which reflects discussion and comments from both July and August meetings.

- b) Planning application 22/01711/FUL – single storey rear extension – 57 Anglia Way, Great Denham.

Resolved: No objections of comments to this application.

c) Street Trading Licence – to consider complaints received re operation of Dessert Boss in Great Denham.

DP noted that the Parish Council had received a number of complaints relating to the operation of Dessert Boss in Great Denham and the generator noise, with a request that an alternative site at the Park and Ride might be found; DP also noted that an email in support of Dessert Boss had been received. A planned site visit on 30th July did not take place as the Dessert Boss cancelled its scheduled visit to Great Denham at short notice, and that no future visits are currently scheduled.

DP advised that she has responded to all complainants to advise that Bedford Borough Council is the Street Licensing authority; clerk confirmed that she had contacted the Licensing team who advise that complaints should be sent directly to them.

Resolved: it was agreed that any complaints received will be directed to the Licensing team at Bedford Borough Council via licensing@bedford.gov.uk as the Licensing Authority.

6. Finance and Clerk's Report

a) Finance Report & payments – signature of cheques/initial invoices/approve & initial Bacs payments

The Finance Report had been circulated and a copy is published on the website. All receipts were available for inspection

Resolved: The Finance report was noted and approved. All invoices were approved for payment by 2 Councillors.

b) Clerk's Report/Update on actions from previous meetings

Clerk updated on the following items:

- Highways have been chased for a progress update on the Pedestrian Crossing (Anglia Way), double yellow lines on Great Portway and road markings on Kingswood Way/Great Portway. No response has been received as yet but this will continue to be chased and an update provided at next meeting.
- Defibrillators – Clerk advised that volunteer groups for the site checks are now set up for all defibs; she also advised Council that a software/IT issue is currently generating deployment reports in error and this has been reported to Community Heartbeat Trust.
- Clerk advised that the new Public Space Protection Orders for the additional play areas are now in force; this has been published on the website and social media.
- Issues with fly tipping at the Park and Ride have been reported by a number of residents and forwarded to the recycling team at the Borough Council for action to be taken.

7. Correspondence

All correspondence was available at the meeting and a list is attached to these minutes.

Resolved: No correspondence required follow up.

8. Any Other Business

Councillors asked for the following items to be agenda items for next/future meetings:

- RC noted that the tender/procurement process for the Youth Facility provider had been completed and that an update would be provided at next meeting when the successful provider has been confirmed.
- DWH have offered to meet the Council re the Planning application for Mercia Road, to explain the changes they have made in response to Council comments (Objection). It was noted that this would be for information only and not for consultation/decision.

Action: Clerk to invite them to September meeting or alternative date if this is not suitable.

- DP advised that she has raised a resident's concern with Highways re vehicle safety in the Park and Ride; the situation will be monitored once school restarts in September and an update provided at a future meeting.
- DP advised that the owners of 12/12A Vicars Close had contacted the Council re their plans for the site; it was noted that they had attended the July meeting of Biddenham PC and had spoken in the public questions slot, and could do the same at a future Great Denham PC meeting but that no Council response would be made until a planning application has been received.

9. Date of Next Meeting

The next ordinary meeting will be held on Monday 5th September 2022

APPENDIX A - Finance Summary to 1st August 2022**Bank Balances**

Treasurer current account - £91,251.51 BMM deposit account - £120,128.27

Receipts since July report

Date	From	Detail	£
21/06/2022	HSBC	Interest on deposit account	7.57
Total			7.57

Payments since July report (figures include VAT)

Payment type	Payee	Detail	£
BACS	HSBC	Monthly account charge	9
BACS	Clerk/HMRC	Salary/NI and PAYE payments	1178.36
TOTAL			1,186.36

Accounts Outstanding (figures include VAT)

Payment type	Payee	Detail	£
BACS	Christy Plumbing	Annual Boiler service – GDCH	654
BACS	Pam Anthony	Payroll services Apr-June	45
BACS	GDCH	PC meetings July/Sept (room hire)	40
BACS	GSCH	Tea and Talk meetings – room hire (from PC grant)	195
TOTAL			934

Committed funds not yet invoiced (work to be completed) figures excl VAT

		£
Pedestrian crossing	Anglia Way	40,000
Defibrillator	Pavilion (installation costs) – work completed	200
TOTAL		40,200