

	Action: Clerk to write to the developer (Barratts) to highlight the need to secure the site, and the Safeguarding concerns about unsupervised children being able to access the site as a result of it not being secured. (c) <u>Break in at Village Pharmacy.</u> It was noted that there have now been 4 break-ins within 6 months, that drugs are being taken and that the Pharmacy need to ensure that they are taking appropriate action regarding security. The break-ins appear to be targeted, and not an indication of a rise in activity in the rest of Great Denham; however, if further incidents occur then the Council is concerned about the impact on Neighbourhood safety and security. Action: Clerk to write to the Village Pharmacy regarding Council concerns, and to request that all appropriate security measures are taken.	Clerk Clerk
5.	<u>Traffic and Parking</u> (a) <u>Response from Barratt Homes re Advertising signage on King Alfred Way and impact on road safety</u> The Council had previously written to Barratt Homes asking for the large advertising sign at end of King Alfred Way to be removed, as it was significantly reducing visibility to drivers of any traffic coming into Great Denham, and may result in traffic accidents if left in situ. A response from Barratts had now been received, and it was noted that this was both unsatisfactory and contained errors in terms of content; the tone was also disappointing. It was not clear what planning permission for the sign existed, and whether anything could be done via the planning department to enforce removal of the sign. Action: JW will raise with the Planning Committee; Clerk to forward all correspondence sent and received on the matter to JW. (b) <u>To consider parking and traffic issues and potential future requirements in Great Denham</u> It was noted that a meeting with the Highways Officer and the residents of Lindsey Close was due to take place on Tuesday 4th June 2019. Bromham Bridge Closure – the Council had been informed of the closure of Bromham Bridge to all traffic from 24th June 2019, and had been asked to consider the possible opening of the Busgate at the end of Greenkeepers Road to enter/exit from Great Denham via Queen's Park for the duration of the closure. Following discussion it was agreed that any advantages were significantly outweighed by the disadvantages, and this was likely to increase speeding and congestion in both Greenkeepers Road and Queen's Park, and that it would also encourage traffic from other villages into Great Denham to use this route, increasing road safety issues for pedestrians (especially School children) in Great Denham. Resolved: The Bus gate will not be opened to traffic during the Bromham Bridge closure; this will be monitored and reviewed on a quarterly basis. The Council had also received an email from the Management company for the Retail centre in Great Denham regarding parking restrictions/enforcement proposals, and inviting input. It was noted that the details of the proposal had not been included. Action: Clerk to request proposal details in order for Council to make informed judgement, and to include as agenda item for July meeting. SG proposed that the Council consider the extension of the No Verge/No Pavement parking restrictions on Cantley Way/Danegeld Avenue and roads off, and implementation of double yellow lines on corners at junctions. It was noted that the amount of poor parking was exacerbated by the closure of Danegeld at this time. Further information on options and pricing are required before a decision can be made; and residents of the roads in question to be consulted about the issues and requirements. Action: Clerk to speak to Highways Officer and ask about possible options and	JW/Clerk Clerk

	pricing to implement. Consideration of introducing a controlled parking zone outside the Community Hall. It was noted that the spaces outside the Hall and Toybox Nursery were often full making it difficult for users of the Hall and parents dropping off children at the Nursery to park. JW reported that this had previously been discussed with the previous Highways Officer, but action was not taken at the time. It would be important to ensure that Hall users could park for the length of any function they were attending (in terms of controlled hours). It was noted that the 2019/20 Council budget has provision for action to address parking issues. Action: Clerk to write to Hall and Toybox asking them to survey users/parents regarding any parking issues and/or booking information which could help inform the approach (average length of booking, number of attendees etc). Action: Clerk to ask Highways Officer for information on possible options available to the Council and potential budget requirements.	Clerk Clerk
6.	Local Services – update on Great Denham Sports Pavilion It was noted that tenders for the café and flat above were being invited and that the deadline for submission had been extended to 13th June. The open day for interested parties had taken place on 28th May and had generated a lot of interest. A number of councillors had taken the opportunity to visit and take a look around. It was noted that internal and external signage would be helpful, and this feedback had been given to the Borough Council staff present. The review panel for the tenders will take place on 3rd July and SG will attend for the Council. Resolved: SG to attend as Parish Council rep on 3rd July. The Borough Council have agreed to the installation of a Parish Council noticeboard on the external wall of the building and this will be done once the legal transfer has all been completed. Action: Clerk to investigate costs etc of new noticeboard and bring to future meeting for approval It was also noted that, following representations and concerns about the standard of the overflow car park, the overflow car park is now being redone, with new topsoil and seed; this will take some time and will impact when it will be available for use. SG asked if this delay and the work being done will impact any of the events planned for the summer. Action: Clerk to confirm status with Borough Council. Councillors took the opportunity to enquire about the possible use of the Pavilion for future Litter Picks; the staff room on site would be a useful area to dispense equipment and refreshments. This was agreed in principle by the Borough staff present. Action: Clerk to get confirmation from the Borough Council re use of the Pavilion as meeting place for a future Litter Pick (Date to be confirmed).	SG Clerk Clerk Clerk
7.	<u>Communications</u> (a) <u>Great Denham Summer Festival</u> SG proposed that the Parish Council had a stand at the festival on 30th June. It could provide an opportunity for residents to find out more about the work of the Parish Council, encourage people to put themselves forward for any remaining co-option vacancies, and also let people sign up or the e-mail distribution list. CST already has a stand for Streetwatch and offered this as a joint stand with the PC. The stand will need to be manned between 12 and 6pm – LE, MC, JW, JR, AOM all indicated they could be available to help. Action: all to confirm time available to Clerk in order to rota to be prepared. (b) <u>Newsletter</u> A newsletter had been published and was in the process of being delivered to all households in Great Denham; this was being done jointly with the Community Hall. The Parish Council hope to be able to produce 3 newsletters each year going forward, subject to content. Resolved: Next Newsletter would be prepared for mid-September. All to contribute content.	All All

8.	<u>Planning/Infrastructure</u> (a) <u>Planning Application 19/00964/FUL – Single Storey extension, 21 St Mellion Drive, Great Denham.</u> Resolved: no objections were recorded. (b) <u>CIL Payment on Planning application 17/01426/FUL</u> The Council had been notified that a demand notice for this CIL payment had now been issued by the Borough Council to DWH. Once paid the Parish Council could be in receipt of c.£80k. Clerk had circulated the conditions for spend for the Council to consider. A number of items were mentioned in the ensuring discussion. Action: a list of potential uses for this money to be compiled from suggestions to be made by Councillors. For discussion at future meeting. (c) <u>CCTV extension to cover the large Play Hub</u> SG had circulated details of this proposal in advance of the meeting. It is proposed to add additional cameras to the Parish Council system to provide CCTV coverage of the large Play Hub, following numerous complaints of anti-social behaviour and graffiti damage. The Parish Council are taking the opportunity of the new Pavilion build to implement this jointly with the Borough Council, who will be installing cameras to cover the car park, MUGA and Pavilion entrance, and will cost-share, with the Borough Council covering costs of upgrading the bandwidth/relay station. CST asked if the provision of PTZ cameras was appropriate, given the amount of live monitoring done by the CCTV Control centre, and if static cameras should be provided. SG advised that he had followed the advice of the CCTV Manager at Bedford Borough on camera selection. It was noted that residents must be encouraged to report all incidents of ASB at the time, as this will help get the necessary attention to any problem. Resolved: the proposal was agreed following a vote (6 for, 1 abstention). SG to speak to supplier to ensure invoices are split between Borough and Parish Councils to enable VAT to be reclaimed.	All SG
9.	<u>Borough Councillor Report</u> JW gave a short report on the following items – notes are attached to these minutes. • Bedford Local Plan examination • Covanta Incinerator • New Chief Constable for Bedford • Public Consultation on Aspects Leisure Park development • Community Safety Partnership Consultation • Foster Fortnight • Over 70's exercise Classes JW also reported that he has contact the NHS Commissioning Group to get an update on the Village Medical Centre and is awaiting a response. He now sits on a number of committees, and has taken the opportunity at a recent briefing meeting of the Scrutiny Committees to suggest they look at the OSM as an agenda item. SG noted that the Parish Council were hoping to meet with the Borough re OSM in July and invited JW to attend this if he wished. He had provided a response to the question raised at last meeting re Secondary Schools, and was waiting to get more detail from the Director Of Education Services, which he will provide once available. IT was noted in discussion that the criteria for admissions and rejections is not clear, in terms which criteria were rejections based on in the recent admissions/applications cycle. Action: JW to include this info when discussion Secondary School item with Director of Education Services.	JW

10.	Clerk's Report/Finance a) <u>Finance Report & payments – signature of cheques/initial invoices/approve & initial Bacs payments</u> The Finance Report had been circulated and a copy is attached to these minutes. All receipts were available for inspection. Resolution: All payments were approved and all Bacs payments approved by two councillors were initialled together with the invoices. Cheque 100423 was signed by two councillors. b) <u>Pensions Regulator – re-enrolment requirements</u> The Council as an employer is obliged to conform with re-enrolment requirements for any employees. Clerk confirmed that re-enrolment had been completed, and that the declaration of this must be submitted to the Pensions Regulator by end July 2019 Resolved: All were happy with declaration statement and that requirements of re-enrolment had been met. Clerk to complete on-line submission. c) <u>Update on any previous actions by Clerk</u> Clerk gave short update on actions since April meeting. A copy is attached with these minutes. She proposed to include this as a standing agenda item, so that actions were monitored to closure. Resolved: Update on actions agreed as standing item for future agendas.	Clerk Clerk
11.	Correspondence All correspondence was available at the meeting and a list is attached to these minutes. SG asked to see the correspondence on VE Day celebrations May 2020 as this might provide a good opportunity for the Parish Council to work with the School and the Community Hall to provide community activity. Resolution: Clerk to forward info on VE day celebrations to SG. No other correspondence required discussion.	Clerk
16.	<u>Any other business – for exchange of information only</u> - LE noted that the Council had received notification on timetable changes to the number 11 bus from 24th June 2019 and throughout the closure of Bromham Bridge. Due to the increased journey times resulting from this closure, the evening services will be reduced to 2, with the bus departing the railway station at 18.16 and 19.16; this is in order to ensure that service provided can be done so with reliability. The morning service will continue to operate at the usual times. The information would be published to residents via our website and social media. It was noted that the Parish Council need to receive confirmation on that this change does not become permanent and that the middle service will be re-instated once the bridge work is completed. This will be followed up and a request for current usage of the bus services will be made by the Clerk. - The Parish Council has also received information from BABUS (Bedford Area Bus Users Society) who are looking for new committee members. Details of this request will be published on the Parish Council website and social media should any resident be interested in following this up.	
	There was no further business and the meeting closed at 9.45pm.	