Date: 06/01/2020

AGREED BUDGET 2020-21

PAYMENTS	Budget 2018/19 Budget	Budget 2018/19 Actual	Budget 2018/19 Difference	Budget 2019/20 Budget	Budget 2019/20 Actual	Budget 2019/20 Difference	Projected Outturn 31st March 2020	Notes on Projected Outturn	Budget 2020/21	Notes 2020/21
Staff Costs										
Clerk - salary	11225	11,096.63	128.4	11600	7590.53	-4009.47	11385.80	In line with budget	11955	No change to pay point on payscale. Factors 5% public sector rise from April 2020.
Clerk - pension	0	0	0.0	0	0.00	0.00	0.00		0	A O'Meara opting out
Payroll costs	150	150.0	0.0	150	100.00	-50.00	150.00	In line with budget	150	Charged monthly no increase has been notified
Travel - mileage	100	64.8	35.2	100	96.58	-3.42	160.00	Includes anticipated mileage for Clerk attendance at SLCC event plus training events/meetings for Councillors	250	Increased as now includes Councillor expense claims for mileage to authorised events
Administration										
Stationery	300	35.02	265.0	300	81.65	-218.35	100.00	Includes print supplies not yet claimed for and projected spend Jan-Mar	300	Maintained at previous levels as anticipate possible costs for consultations
Sundries	300	56.17	243.8	300	26.60	-273.40	39.90		237	Reduced as previous years underspend
Training	60	414	-354.0	600	310.00	-290.00	609.00	Includes Clerk attendance at SLCC training conference, New Councillor training (x2) and VAT training (Clerk)	600	Maintain at last year level to cover SLCC conference for Clerk and new Councillor training as vacancies are filled.
Insurance	4600	3,789.73	810.3	4000	3901.92	-98.08	3901.92	Costs reduced by agreeing 3-year long term deal with insurer and best of 3 quotes	4000	3 year term for insurance agreed in 2018
Hire of premises	360	286	230.0	360	180.00	-180.00	270.00	As expected. GDCH have donated room hire for litter picks	360	PC meetings plus contingency for other Council/developer meetings
Membership and Affiliation fees	657	693	0.0	720	727.00	7.00	727.00	As expected	826	BATPC membership fee expected to increase as number of electors rises (includes NALC membership)
Annual Audit	375	375	0.0	375	375.00	0.00	375.00	As expected	475	Based on fee bandings already set for receipts/payments in range £100k-£200k. Increase in fees due to expected increase in receipts as a result of CIL monies and overpayment by BBC of precept. NB BBC have agreed to refund any additional costs incurred.
Other professional fees	140	147	140.0	150	156.00	6.00	156.00	SLCC membership fee for 2019/20 now confirmed	170	SLCC membership fee anticipated increase
Election Costs	0	0	0.0	2000	0.00	-2000.00	115.07	Awaiting invoice	0	Not required in 2020/21
GDPR compliance	100	35	65.0	50	40.00	-10.00	40.00	No additional costs yet incurred	50	Registration costs with ICO
Other Payments										
Maintenance (inc Grounds maintenance)	3500	133.36	3366.6	0	1497.50	1497.50	1497.50	Bulb Planting on King Alfred Way/Community Garden	0	Not expected to be required in 2020/21. All grounds maintenance done by BBC
Newsletter	1500	685	815.0	2000	1090.00	-910.00	2000.00	3rd newsletter to be produced.	2000	Increased print costs due to increased circulation expected. Frequency of 2 or 3 newsletters each year.
Information Technology (includes Computer/printer)	200	721.04	200.0	200	624.99	424.99	550.98	Includes costs of new website not planned for in budget and Parish On-line software	400	New website annual costs (yr 1 £180), plus VOIP phone and software subscriptions (Parish On-Line - £75 annual subscription)
Christmas lights	1500	1,500	0.0	2000	0.00	-2000.00	1600.00	Supplied by BBC	4500	To include potential for lights in Retail Centre based on quotes supplied
Community Events and Activity	5000	834.95	4165.1	5000	1300.00	-3700.00	3500.00	Balance of payment for fireworks event (see line 35)	6000	Includes Community Fireworks event and Community Garden/Bulb Planting activities. Provision for VE day activities and Remembrance
Community - support	0	0	0.0	0	110.00	110.00	110.00	Book tokens for Great British Spring Clean	0	All now within Community events as we have GPC.
Expenditure on GDCH from reserves	2000	175	1825.0	2500	2603.00	103.00	2603.00	Annual forecast due End November. Costs for service contracts for heating and air con plus service charges (consumables)	3600	Landlord responsibilities for fabric of building (estimate of £1500 received from GDCH Mgt Committee) plus allowance for build up of reserves to meet unexpected expenditure. Includes annual service contracts for heating/air con plus any additional service charges
Grants and Donations by PC (was Charity and Donations s137, no longer required as a line item as Council has GPC)	1000	1,221.55	-221.6	1000	1830.00	830.00	2210.00	Summer Festival and Tea and Talk (on drawdown basis). Antipate further request from Beds Autism of £200 in Feb 2019	1320	2019/20 rate is £8.12 per elector. Expenditure managed via grants policy. Expected to increase for teams using Pavilion. Includes remaining £320 for Tea and Talk grant released on draw-down basis.
CCTV (£25.1k S106 received 2015/16)	6000	0	6000.0	0	0.00	0.00	4465.00	Extension of CCTV to cover large Play Hub - from earmarked reserves	2000	Potential replacement/upgrade of key cameras
CCTV maintenance	1500	528	972.0	800	450.00	-350.00	450.00	New annual service contract in place has reduced expenditure	800	Annual Service and maintenance contract in place - increased for potential increase in cost (renewed annually)
CCTV fee to CCTV Centre	1600	1,500	100.0	1600	0.00	-1600.00	1600.00	Due Feb/March 2019	1600	Contract has price rise +CPI rate each year
Utility cost	0	0	0.0	100	43.13	-56.87	43.13	Paid annually	100	Unmetered Electricty supply to CCTV post (GD Retail Centre) - rate will vary
Fireworks contribution	0	0	0.0	1500	1500.00	0.00	0.00	Total cost £2800 - balance of £1300 from Community events (line 27)	0	Included in Community Events and Activities
Contingency	595	0	595.0	555	0.00	-555.00	0.00		0	Sufficient reserves to meet contingency
Legal Expenses re GDCH lease	0	0	0.0	0	0.00	0.00			1500	based on mid point of 2 estimates received
Country Park benches and signage	0	0	0.0	0	0.00	0.00	0.00		2000	2 recycled plastic benches and signage
Noticeboards	2000		2000.0	0	0.00	0.00	0.00	Earmarked reserves from 18/19	0	Anticipate not required as funds carried forward from 2018/19 in reserves
Community Defibrillator - service and maintenance	0	0	0.0	500	0.00	-500.00	500.00		500	Annual service and maintenance costs including renewable supplies
Great Portway Play area refresh	0	0	0.0	0	0.00	0.00	0.00		10000	Ball park figure only. Could be funded from CIL monies
Entry feature on KAW	0	0	0.0	0	0.00	0.00	0.00		4450	Ball park figure only. Could be funded from CIL monies
Parking enforcement/Road safety provisions	5000	0	5000.0	18000	0.00	-18000.00	6000.00	Estimate for Cantley Road No Verge/no pavement parking; additional cost of sliding lockable railings on Kingswood Way entrance to school	0	Money in reserves to cover Double Yellow lines King Alfred Way.
TOTALS **	**49,762**	**24,441.25**	**25,321**	**56460**	**24,633.90**	**-31826.1**	**45159**		**60143**	
Vat input	0	895.63	-199.3	0	1664.28		1664.28		0	Nothing included in budget as is unknown expenditure

	Budget 2018/19			Budget 2019/20			Projected Outturn 31st March 2020
RECEIPTS	Budget	Actual	Difference	Budget	Actual	Difference	
Precept**	49762	49,762.00		56460	56460	0	56460
Other Receipts							
Grants	0	840.00		0	0	0	0
Donations	0			0	4000	4000	4000
VAT repayment	0	287.41		0	895.63	895.63	2559.91
Interest bank accounts (& C/S)	0	15.47		0	88.77	88.77	100
CIL monies				0	79383.96	79383.96	79383.96
Refunds	0			0	400	400	400
TOTALS**	49,762.00	50904.88	1,142.88	56460	141,228.36		142903.87

**figures adjusted to remove overpayment of precept/repayment to BBC

Tax base 1718.38 with Precept £60143

Precept calculations 2020/21						
Band	Factor	2020/21	2019/20	2018/19	2017/18	2016/17
A	5/9ths	19.44	18.92	19.08	19.19	19.3
A	6/9ths	23.33	22.70	22.89	23.03	23.16
B	7/9ths	27.22	26.48	26.71	26.86	27.02
C	8/9ths	31.11	30.27	30.52	30.70	30.88
D	1	35	34.05	34.34	34.54	34.78
E	11/9ths	42.78	41.62	41.97	42.22	42.46
F	13/9ths	50.56	49.18	49.60	49.89	50.18
G	15/9ths	58.33	56.75	57.23	57.57	57.90
H	2	70	68.1	68.68	69.08	69.56

2019/20 Budget	Notes 2020/21
60143	
0	
0	
0	Not included as is unknown
0	No figure included as low interest rates continue
0	No open planning applications CIL liable
0	
60143	

Tax Base 2020	1718.38		
Indicative Band D charge	Precept raised		Impact on Band D charge
35		60143	2.8% increase

Agreed by resolution at Parish Council Meeting 6th January 2020

Signed:

Chair, Great Denham Parish Council