

2019/20 BUDGET - QUARTERLY MONITORING - JUNE 2019

Date: 26/06/2019

PAYMENTS	2017/18			Budget 2018/19			Budget 2019/20			Projected outturn	Notes 2019/20
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference		
Staff Costs											
Clerk - salary	14,000	12,825.00	1,175	11225	8,322.47	2902.5	11600	2663.67	-8936.33	10654.68	In line with forecast
Clerk - pension	0	0	0	0	0	0.0	0	0.00	0.00	0.00	A O'Meara opting out
Handyman - salary	9,248	6,898.69	2,349	0	0	0.0	0	0.00	0.00	0.00	No Handyman role expected in 19/20
Payroll costs	150	150.00	0	150	112.5	37.5	150	37.50	-112.50	150.00	Charged monthly
Travel - mileage	75	190.80	-116	100	10.8	89.2	100	65.08	-34.92	260.32	
Administration											
Stationery	100	77.43	23	300	13.81	286.2	300	40.01	-259.99	160.04	assumes 4 printer cartridges @ £50 ea plus stamps/paper/envelopes
Sundries	300	157.27	143	300	46.17	253.8	300	11.60	-288.40	46.40	
Training	30	583.00	-553	60	25	35.0	600	210.00	-390.00	600.00	New Councillor training following elections in May, plus agreed training provision in line with training policy
Insurance	4500	4408.95	91	4600	3,790	810.3	4000	0.00	-4000.00	4000.00	3 year term for insurance agreed in 2018
Hire of premises	360	250.00	110	360	190	230.0	360	80.00	-280.00	320.00	PC meetings plus contingency for other Council/developer meetings
Affiliation fees	600	603.00	-3	657	657	0.0	720	727.00	7.00	727.00	BATPC membership fee confirmed
Annual Audit	375	905.00	-530	375	375	0.0	375	75.00	-300.00	475.00	Based on fee bandings already set for receipts/payments in range £50k - £100k - expected to be above budget due to BBC error in precept payment
Other professional fees	0	139.00	-139	140	147	140.0	150	0.00	-150.00	150.00	SLCC membership fee anticipated increase
Election Costs	0	0.00	0	0	0	0.0	2000	0.00	-2000.00	111.05	2019 is election year and election costs expected (polling station hire, ballot paper costs etc). Costs advised for no contest election, not yet billed.
GDPR compliance	0	0	0	100	35	65.0	50	40.00	-10.00	40.00	Registration costs with ICO
Other Payments											
Maintenance (inc Grounds maintenance)	500	42.4	458	3500	133	3366.6	0	0.00	0.00	0.00	To be discussed.Limited requirement in 2018/19. Possible allowance for maintenance of landscape feature on annual basis.
Newsletter	1500	614.00	886	1500	685	815.0	2000	545.00	-1455.00	2000.00	2 Newletters produced 2018/19. Expect similar in 2019/20 with increased distribution
Computer/printer	500	100.00	400	200		200.0	200	0.00	-200.00	0.00	New laptop purchased 2018/19. No additional expenditure forecast 2019/20
Christmas lights	1450	1430.00	20	1500		1500.0	2000	0.00	-2000.00	2000.00	To include potential for lights in Retail Centre
Community Events and Activity	4000	3000.00	1,000	5000		5000.0	5000	1650.00	-3350.00	6600.00	Expenditure managed via grants policy. Expected to increase for teams using Pavilion and events at Community Hall.
Community - support	3500	0.00	3,500	0		0.0	0	110.00	110.00	440.00	Book tokens for Great British Spring Clean competition
Expenditure on GDCH from reserves	0	17655.61	-17,656	2000		2000.0	2500	1858.00	-642.00	2500.00	Landlord responsibilities for fabric of building (estimate of £1500 received from GDCH Mgt Committee) plus allowance for build up of reserves to meet unexpected expenditure
Charity and Donations s	0	0.00	0	1000	790	490.0	1000	0.00	-1000.00	1000.00	2019/20 rate is £8.12 per elector. Expenditure managed via grants policy. Expected to increase for teams using Pavilion
CCTV (£25.1k £106 received 2015/16)	0	3910.00	-3,910	6000		6000.0	0	0.00	0.00	0.00	CCTV extension to Playhub and King Alfred Way entrance to GD subject to discussion with BBC - funding carried forward from 18/19
CCTV maintenance	250	450.00	-200	1500	528	972.0	800	0.00	-800.00	800.00	Annual Service and maintenance contract in place - increased for potential increase in cost (renewed annually)
CCTV fee to CCTV Centre	1500	1500	0	1600		1600.0	1600	0.00	-1600.00	1600.00	Contract has price rise +CPI rate each year
Utility cost	0	0	0	0	0	0.0	100	43.13	-56.87	43.13	Unmetered Electricity supply to CCTV post (GD Retail Centre)
Fireworks contribution	1500	0	1,500	0		0.0	1500	0.00	-1500.00	1500.00	Provision for 2019 (location and supplier to be found)
Contingency	0	0	0	595		595.0	555	56460.00	55905.00	55905.00	Anticipate not required as funds carried forward from 2018/19 in reserves
Noticeboards	0	0	0	2000		2000.0	0	0.00	0.00	0.00	Annual service and maintenance costs including renewable supplies
Community Defibrillator - service and maintenance	0	0.00	0	0	0	0.0	500	0.00	-500.00	500.00	Further phase of parking enforcement and other traffic calming measures
Parking enforcement/Road safety provisions	0	0.00	0	5000		5000.0	18000	0.00	-18000.00	18000.00	Nothing included in budget as is unknown expenditure
TOTALS	44,438	55,890.15	-11,452	49762	15,860.84	36307.8	56460	64615.99	8155.99	258463.96	
Vat input	0	5453.94	-5,454	0	199.26	-199.3	0	733.96	733.96	733.96	

RECEIPTS	2017/18			Budget 2018/19			2019/20			Projected outturn	Notes 2019/20
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference		
Precept	44,500.00	44,500.00	0.00	49762	49,762.00		56460	84690	28230	56460	Reduction of 0.8% on Band D charge. Current receipts reflects BBC error in precept payment (£56460 repaid see line 37 Contingency above)
Other Receipts											
Grants	0.00	5,199.00	5,199.00	0	840.00		0	0	0	0	
Donations	0.00	5,085.50	5,085.50	0			0	0	0	0	
VAT repayment	0.00	12671.35	12,671.35	0	287.41		0	895.63	895.63	1600	Not included as is unknown
Interest bank accounts (& C/S)	5.00	6.02	1.02	0	10.10		0	12.28	12.28	100	No figure included as low interest rates continue
Credit/Refunds	0.00	252.54	252.54	0			0	400	400	400	Sale garden equipment
Chamonix	680.00	710.90	30.90	0			0	0	0	0	Provision of ground services to Chamonix ceased 31/12/2017
TOTALS	45,185.00	68425.31	23,240.31	49762	50,899.51		56460	85997.91	29537.91	58560	