

GREAT DENHAM PARISH COUNCIL

Councillors, I hereby summon you to attend the meeting of GREAT DENHAM PARISH COUNCIL on Monday, 2nd February 2026 commencing at 7:30pm at the Great Denham Community Hall, to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
28th January 2026

AGENDA

1 Apologies for Absence

2 Declarations of interest in items on the agenda

3 Public Open Session

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicized on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 Correspondence received since the last meeting (requiring council attention)

A resident contacted the council requesting support with inconsiderate parking on the junction of Hazelwick Drive and Anglia Way.

A resident emailed the council regarding the 20mph installation and whether more repeater signs would be installed. The same resident also raised concerns over inconsiderate parking on Greenkeepers Road and Downham Close.

5 To confirm the minutes of the parish council meeting held on 13th January 2026

6 Co-option

To consider coopting to fill the remaining vacancy – the total number of positions on the council is nine.

7 Clerk's report on actions not covered by agenda items

- To complete the necessary paperwork to complete the transfer of funds to various savings accounts. **Complete.**
- To order the IT equipment needed to improve the Community Hall Wi-Fi. **Complete.**
- To instruct the contractors who were approved to complete the lighting upgrades and building works at the Community Hall. **On-Going.**
- To order the outdoor storage unit to be placed in the bin store near the Pavillion. **Complete.**

8 Finance

- To approve payments and note income and balances.
- To note the Spend versus Budget variance report.
- To note the third quarter financial checks.

9 Planning Applications:

To consider any planning applications received since the last meeting – includes any received after the agenda is issued up to the date of the meeting.

No planning applications were received prior to publication of the agenda

10 Borough Councillors Report

Update from Borough Councillor Jim Weir.

11 Great Denham Summer Fete 2026

To receive a report from the working group, agree the date for the 2026 Great Denham Fete, and approve the event budget

*Mrs R Brough, Clerk, Great Denham Parish Council
E-mail: clerk@greatdenhamparishcouncil.gov.uk*

- 12 **Grant Request from Great Denham Primary School**
To consider the request grant request of £367.10 to fund the purchase of two signs to discourage parents from parenting on the grass verges.
- 13 **Parish Council Projects**
To receive an update from lead councillors on their project proposals.
- 14 **Parish Council Newsletter**
To agree the content and delivery timeframe of the newsletter.
- 15 **Community Policing Priority Setting Meeting**
To receive a verbal report from Cllr Payne on a meeting recently attended.
- 16 **Community Engagement**
Proposal by Cllr Firth – To consider other ways in which the parish council could engage with the community.
- 17 **Highways Matters**
The clerk will provide an update to the council on any progress made relating to ongoing highways requests and projects.
- 18 **Business for future agendas (No actions can be taken on items not on the agenda)**

Date of the next meeting: 2nd March 2026, Great Denham Community Hall.