

GREAT DENHAM PARISH COUNCIL

Councillors, I hereby summon you to attend the meeting of GREAT DENHAM PARISH COUNCIL on Tuesday, 13th January 2026 commencing at 7:30pm at the Great Denham Community Hall, to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
28th December 2025

AGENDA

1 Apologies for Absence

2 Declarations of interest in items on the agenda

3 Public Open Session

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicized on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 Correspondence received since the last meeting (requiring council attention)

No correspondence received requiring parish council attention which has not been placed on the agenda.

5 To confirm the minutes of the parish council meeting held on 1st December 2025

6 Clerk's report on actions not covered by agenda items

- To order cups and pouring jugs from amazon. **Complete.**
- To instruct Gartec to complete the necessary Community Hall lift repairs. **Complete.**
- To contact DHW regarding the two lamp columns on Anglia Way which are not working. **Complete.**
- To collect and purchase the remaining supplies needed for the Carol Event. **Complete.**

7 Finance

- To approve payments and note income and balances.
- To note the Spend versus Budget variance report.

8 Parish Council 2026/2027 Budget

To review the updated draft 2026/2027 annual budget and agree the precept amount which the parish council will need to formally inform Bedford Borough Council by 31st January 1, 2026.

9 Planning Applications:

To consider any planning applications received since the last meeting – includes any received after the agenda is issued up to the date of the meeting.

APPLICATION NO: 25/02446/FUL Full Planning Application

PROPOSAL: Repositioning of existing fence line to extent of boundary (part).

LOCATION: 35 Carnoustie Drive Great Denham Bedford Bedfordshire MK40 4FG

10 Borough Councillors Report

Update from Borough Councillor Jim Weir.

11 Great Denham Carol Event

To receive a verbal update on the parish council-hosted Carol Event and consider any lessons learned.

12 Grant Request from Bedford Kendo Club

To consider the request grant request of £500.00 from Bedford Kendo to purchase youth equipment.

13 Park & Ride Disability Parking

Proposal by Cllr Payne – To consider measures to monitor the use of disability parking spaces at the Park & Ride during school drop-off and pick-up periods.

*Mrs R Brough, Clerk, Great Denham Parish Council
E-mail: clerk@greatdenhamparishcouncil.gov.uk*

- 14 **Parish Council Projects**
To receive an update from lead councillors on their project proposals.
- 15 **Pavillion Outdoor Storage Unit**
To agree the installation cost of a durable lockable storage unit to be sited beside the bin stall at the front of the Country Park Pavilion.
- 16 **Open Space Society Membership**
Proposal by Cllr Weir – To consider joining the Open Space Society at a cost of £45.00 per annum.
- 17 **Community Hall Improvements**
Proposal by Cllr Staite – To agree the proposed updates to the Community Hall main hall lighting, the Wifi and the creation of a door from the stage into the shower room so this area can be used by performers.
- 18 **Highways Matters**
The clerk will provide an update to the council on any progress made relating to ongoing highways requests and projects.
- 19 **Business for future agendas (No actions can be taken on items not on the agenda)**

Date of the next meeting: 2nd February 2026, Great Denham Community Hall.