

GREAT DENHAM PARISH COUNCIL

Councillors, I hereby summon you to attend the meeting of GREAT DENHAM PARISH COUNCIL on Monday, 4th November 2024 commencing at 7:30pm at the Great Denham Community Hall, to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
29th October 2024

AGENDA

1 **Apologies for Absence**

2 **Declarations of interest in items on the agenda**

3 **Public Open Session**

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicized on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 **Correspondence received since the last meeting (requiring council attention)**

- A resident contacted the council to ask that the stone area on Greenkeepers is maintained as it is currently overgrown with weeds. The clerk has contacted DWH to ask they maintain the area.
- A resident emailed the council to request a door to a communal bin store area is repaired and informed the council of a damaged fence next to the fish and chip shop.

5 **To confirm the minutes of the parish council meeting held on 7th October 2024**

6 **Clerk's report on actions not covered by agenda items**

- To arrange a meeting with BBC Highways Officer to discuss numerous highways related issues within Great Denham. **Complete** — Clerk has arranged meeting on 30th October.
- To contact BBC and DWH to request quote for structural testing of 9 lamppost columns along King Alfred Way and Queen Elenor Drive for possible Christmas light decorations. **Complete** – Structural testing to take place the week beginning 28th October.
- To obtain costs of Christmas decorations to be installed on columns along King Alfred Way and Queen Elenor Drive. **Complete** – Clerk has provided council with costs for optional lights.
- To look for additional financial institutions who provide interest accounts for parish councils. **Ongoing** – Clerk is still trying to find an institution where the council does not currently have funds.

7 **Finance**

- To approve payments and note income and balances.
- To note the Spend versus Budget variance report.

8 **Parish Council 2024/2025 Budget**

To agree a plan for setting precept and annual budget. Precept setting deadline end of January 2025.

9 **Planning Applications:**

To consider any planning applications received since the last meeting – includes any received after the agenda is issued up to the date of the meeting.

None.

10 **Borough Councillors Report**

Update from Borough Councillor Jim Weir.

11 **Christmas Carols Event**

Update from working group on the plans for the Caroling Event and budget request.

Mrs R Brough, Clerk, Great Denham Parish Council
E-mail: clerk@greatdenhamparishcouncil.gov.uk

- 12 **BBC Highways Meeting**
To receive feedback from councillors who attended a meeting with BBC Highways Officer regarding a few highways related issues within Great Denham.
- 13 **Footpath Lighting**
Proposal from Cllr Payne: To consider the installation of lighting along the pedestrian footpath between Sainsbury's and the Country Park.
- 14 **Christmas Decorations**
To consider the options and the cost of additional Christmas light decorations for 9 lamppost columns along King Alfred Way and Queen Elenor Drive.
- 15 **White Lines**
Proposal from Cllr Payne: To consider the installation of white line markings down the middle of the main roads within Great Denham.
- 16 **CCTV Provision**
To consider whether the council would like to hand over the ownership of the parish council owned CCTV equipment to Bedford Borough Council.
- 17 **Great Denham Primary School**
To receive an update on the recent visit to the primary school to hear proposals from the Year 4 classes who are requesting funding from the parish council to create water awareness signage to be placed in the Country Park.
- 18 **Business for future agendas (No actions can be taken on items not on the agenda)**
- 19 **Annual NJC pay scale adjustment**
- To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.
 - In line with contractual obligations, to agree to implement the new pay scales as agreed by the National Joint Council for Local Government Services (NJC) for 2024-25; to be implemented (backdated) from 1 April 2024. The Clerk's contract is tied to this salary scale.

Date of the next meeting: 2nd December 2024, Great Denham Community Hall.