

GREAT DENHAM PARISH COUNCIL

Councillors, I hereby summon you to attend the meeting of GREAT DENHAM PARISH COUNCIL on Monday, 2nd December 2024 commencing at 7:30pm at the Great Denham Community Hall, to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
27th November 2024

AGENDA

1 **Apologies for Absence**

2 **Declarations of interest in items on the agenda**

3 **Public Open Session**

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicized on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 **Correspondence received since the last meeting (requiring council attention)**

- A resident contacted the council to ask if the council could support the issue of contractors parking on the footpath on Greenkeepers Road. *The clerk contacted DWH who investigated and confirmed it would not be a regular occurrence.*
- A resident contacted the parish council to request permission to use a metal detector on the former golf course land. *The clerk directed the resident to Bidwells who manage the property.*
- A resident contacted the council regarding concerns related to an interaction they had with another person in the Park and Ride. *The clerk advised the resident to report the incident to the police if they were concerned.*

5 **To confirm the minutes of the parish council meeting held on 7th October 2024**

6 **Clerk's report on actions not covered by agenda items**

- To arrange the purchase and install of the new Christmas lighting to be placed on King Alfred and Queen Elenor Drive. **Complete.**
- To contact the Bedford Borough Tree Officer and request a breakdown of costs for the quote provided to replace trees along Kingswood Way. **Awaiting reply.**
- To prepare a draft budget for the 2024/2025 financial year. **Complete.**
- *To look for additional financial institutions who provide interest accounts for parish councils.*
Ongoing – Clerk is still trying to find an institution where the council does not currently have funds.

7 **Finance**

- To approve payments and note income and balances.
- To note the Spend versus Budget variance report.
- To approve the proposed changes to the parish councils Financial Regulations.

8 **Parish Council 2024/2025 Budget**

To review the draft 2024/2025 annual budget and make amendments where needed.

9 **Planning Applications:**

To consider any planning applications received since the last meeting – includes any received after the agenda is issued up to the date of the meeting.

None.

10 **Borough Councillors Report**

Update from Borough Councillor Jim Weir.

Mrs R Brough, Clerk, Great Denham Parish Council
E-mail: clerk@greatdenhamparishcouncil.gov.uk

11 Christmas Carols Event

Update from working group on the plans for the Caroling Event.

12 Google Drive

To discuss the use of a google drive to share documents within the council and ensure all councillors are familiar with using this storage system.

13 Highways Related Items

To update the council on any progress made relating to ongoing highways requests and projects.

14 Business for future agendas (No actions can be taken on items not on the agenda)

Date of the next meeting: 6th January 2025, Great Denham Community Hall.