

GREAT DENHAM PARISH COUNCIL

Councillors, I hereby summon you to attend the meeting of GREAT DENHAM PARISH COUNCIL on Monday, 4th March 2024 commencing at 7:30pm at the Great Denham Community Hall, to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
28th February 2024

AGENDA

1 **Apologies for Absence**

2 **Declarations of interest in items on the agenda**

3 **Public Open Session**

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicized on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 **Correspondence received since the last meeting (requiring council attention)**

- *A resident emailed regarding the streetlight in the courtyard behind 13-21 Wayland not working which is leaving the area in complete darkness. Clerk has contacted the management company to repair but this has yet to be done.*
- *Two residents have submitted photos of Country Park wildlife to be considered for the interpretation boards.*

5 **To confirm the minutes of the parish council meeting held on 5th February 2024**

6 **Clerk's report on actions not covered by agenda items**

- *To create a Facebook post asking the community for any wildlife photographs they may have which could be used on the interpretation boards the parish council is creating for the Country Park. **Complete** – Residents have been sending photos to the clerks email address.*
- *To contact BBC Repro Department to clarify the required specifications for photographs to be used on the interpretation boards. **Complete** – Clerk has been in communication with BBC regarding the design requirements.*
- *To contact Bromham United AFC to enquire when football matches will be held in Great Denham during the month of September 2024. **Complete – Awaiting a response.***

7 **Finance**

- To approve payments and note income and balances.
- To note the Spend versus Budget variance report

8 **Community Facilities:**

- Update on standing water on the old golf course.

9 **Planning Applications:**

- To consider any planning applications received since the last meeting – includes any received after the agenda is issued up to the date of the meeting.

APPLICATION NO: 24/00286/FUL Full Planning Application

PROPOSAL: First floor bedroom converted into a home office. Loft conversion to create a bedroom with dormer window, En-suite and dress.

LOCATION: 7 Alnwick Way Great Denham Bedford Bedfordshire MK40 4SX

10 **Borough Councillors Report**

Update from Borough Councillor Jim Weir.

*Mrs R Brough, Clerk, Great Denham Parish Council
E-mail: clerk@greatdenhamparishcouncil.gov.uk*

- 11 **Summer Event Working Group**
To receive updates from the working group for the summer event.
- 12 **Internal Auditor**
To consider changing the parish council's internal auditor.
- 13 **Parish Council Risk Assessment**
Annual review of the parish council risk assessment.
- 14 **David Wilson Homes (DWH)**
Cllr O'Meara to provide the council with an update on the Mercia Road development following a meeting held with the DWH Construction Director.
- 15 **Savings Account Options**
To consider moving a portion of reserves into a higher interest savings account. Options to be presented to council.
- 16 **Annual Parish Meeting**
To consider a date in May 2024 to hold the Annual Parish Meeting.
- 17 **Business for future agendas (No actions can be taken on items not on the agenda)**

Date of the next meeting: 8th April 2024, Great Denham Community Hall.